

Working with Children Check Policy



Rationale:

As of 1 January 2008, all schools are required to comply with the Working with Children Act 2005, and ensure that any person is suitable to be involved in 'child related work'.

Aims:

- To ensure students under our care are protected from being exposed to inappropriate people.
- To ensure all people engaged in 'child related work' with our students have a current Working with Children Check (WWCC).
- To ensure that our school complies with the relevant acts and laws.
- To provide an environment that is safe.

Guidelines for Implementation:

- All workers or volunteers engaged in 'child related work' must pass WWCC prior to commencing work.
- You are considered to be performing 'child related work' if you work or volunteer at a school or you have direct contact with children under 18yrs of age which is unsupervised, and you do not qualify for an exemption.
- All teaching staff members are registered with the Victorian Institute of Teaching, and undergo ongoing monitoring that satisfies WWCC requirements, and are therefore exempt.
- School Council does not pay for WWCC, which are free to volunteers.
- All people required to have WWCC are issued a WWCC card which School Council expects them to carry on their person at all practicable times when working or volunteering at the school or during school related activities.
- School Council will maintain a record of volunteers with up to date WWCC.
- School Council requires that all volunteers directly involved in school camps, excursions, sleep-overs, teaching of swimming lessons, transport of students without staff members' present, extra-curricular activities such as school sporting teams etc. all have WWCC.
- School Council will consider other activities on a case-by-case basis.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle, or as required due to changes in relevant legislation, or should situations arise that require earlier consideration.

This policy was last ratified by School Council in: September 2018